



## HOW TO ENROLL YOUR CHILD Registration and Tuition Information



St. Gabriel Consolidated School (SGCS) serves the following parishes: St. Maximilian Kolbe (Liberty Twp.), St. John (West Chester), and St. Gabriel (Glendale).

**Current students** may re-enroll first for the upcoming school year. Spots will only be reserved until February 2<sup>nd</sup>. Any new siblings will need to be added to Digital Academy and go through the screening process.

**All potential new students**, siblings and parishioners, may begin the application process in January through Digital Academy and all non-parishioners may begin the application process February 2<sup>nd</sup>.

### **Applications are completed when the following steps are done:**

Complete the online application through Digital Academy, and pay the \$200 **non-refundable** application fee per family. Digital Academy can be found on our website ([www.stgabeschool.org](http://www.stgabeschool.org)) under the resources tab.

### **All new students applying in grades K-8 must have the following turned in before a child can be scheduled for our screening process:**

- A. Copy of Birth Certificate
- B. A Preschool Teacher Questionnaire (incoming Kindergarten students only) that we will send directly to your child's preschool.
- C. A Teacher Recommendation (for all 1<sup>st</sup> through 8<sup>th</sup> graders) that we will send directly to your child(ren)'s school.
- D. Copy of the most current report card (incoming students in grades 1-8)
- E. Copy of current ETR, IEP, ISP, 504 plan or Services Plan, if applicable
- F. Custody papers, if applicable

As it is imperative that appropriate services are available for children with special needs, admission determinations for children with special needs will be made on a case by case basis once all records are reviewed.

**All incoming kindergarten students are required to attend a kindergarten screening on June 2<sup>nd</sup>, All incoming 1 - 8 students are required to attend a shadow/testing day. Shadow dates for 2026 are February 23<sup>rd</sup>, March 23<sup>rd</sup>, April 27<sup>th</sup>, or May 11<sup>th</sup>.** Once your child attends our shadow or screening day, we will notify you within a week to let you know if we are able to accept your child at St. Gabriel.

Class space will be allocated as follows after each shadow day and the screening process:

1. Siblings of present students K-8
2. New entrants, in grades K-8, from the three (3) parishes. (Parish students will be verified by their parishes.)
3. Non-parish entrants in grades K-8.

We accept EdChoice Traditional and EdChoice Expansion Scholarships and we encourage all of our families to apply for this scholarship. Every family will qualify for this scholarship. For details and information to apply visit: <http://education.ohio.gov/Topics/Other-Resources/Scholarships/EdChoice-Scholarship-Program>. Once you are awarded an EdChoice Scholarship, your tuition balance will be adjusted **IF** you have a tuition balance. A payment plan can be set up for any tuition balance. **All EdChoice applications and income verification must be submitted by September 30<sup>th</sup>.**

Any student who attends any part of the school trimester and withdraws will be charged for the trimester in which the withdrawal takes place.