

MINUTES

St. Gabriel Consolidated School PTO Meeting Minutes

September 12, 2007

The meeting was called to order by Maria L., PTO President at 7:00 p.m.

Call to Order/Welcome – Maria L.

- Child Care available tonight in cafeteria
- PTO Membership table
- Opening Prayer was led by Mrs. Angie C.

Secretary's Report – Laura H.

- Laura requested and received from Aimee D. a motion to waive the reading of the previous meeting's minutes. The motion was seconded by Laura E.
- Everyone who requested to be included on the PTO Email List has received an email invitation. If you are not receiving the PTO emails, please add sgcs_pto@yahoo.com to your address book or check your "junk" folder or contact us at PTO@stgabeschool.org and we will help you to receive the emails.
- Our current PTO membership is over 170 families. For the price of \$10, you can join PTO tonight and receive a PTO directory and voting privileges.
- Maria L. also reported that SGCS logo items were on sale at the PTO table.

Principal's Report – Mr. E.

- Mr. E. introduced our new staff
 - Mrs. D., Music
 - Mrs. S., Assistant Principal and part-time 5th grade teacher
 - Mrs. R., part-time 5th grade teacher
- We have 412 students this year, up from 6 from last year. The best marketing tool is word-of-mouth and Mr. E. encouraged everyone to spread the word about our school
- Curriculum Nights were well-attended and Mr. E. has received positive feedback. A survey will be conducted soon to assist in evaluation of the nights. One possible change for next year is to reduce the number of nights to two.
- Smartboards have been installed in every classroom for grades 1-8.
- Plans are being made for a Grandparent's Day, which most likely will occur in spring. It will be for students in K-2 and may include a prayer service, hospitality and an activity in the classroom. The date is yet to be determined.

Active Committee Reports

- Maria introduced the committees present tonight and informed people that remaining committee reports can be found in the announcements and upcoming Pawprints.
 - **M&M Sale** – Laura E. reported that we are on target to bring in \$13,000. She also reviewed the prizes. 1 box = megaphone, 4+ boxes = Pizza Party (K-5) and Limo & LaRosa's (6-8) and students will be entered in a drawing for a Chad Johnson poster.
 - **CNO** – Katrina H. talked about "CNO in the Big Apple" which will be held on November 10th at St. Max. It is the school's largest fundraiser. Katrina is looking for volunteers and any size donations. Our goal for this year is \$20,000. Katrina introduced LeeAnn F. (Decorations), Kathryn H. (Silent Auction), Annette B. (Database Coordinator), Jen D. (Food), Marianne L. (Baskets), Charlie K. (Cruise Raffle). The cruise raffle will be new this year, replacing the tuition raffle, and will have a value of \$1500 - \$4000. Form letters are available for vendors who provide a service to CNO. Ann E. explained Event Sponsorship and the 4 levels of giving. Information will be coming home in the Thursday Envelope regarding the "Friends and Families of SGCS" level.
 - **SCRIP** – Melinda Y. explained the SCRIP form and available vendors.
 - **Enrichment Assemblies** – Katrina H. talked about the proposed assemblies for the upcoming school year. The first will be on November 27 when Leonardo daVinci visits the school. An Abraham Lincoln assembly is scheduled for February and an Earth Day assembly is scheduled for spring. All assemblies are funded by PTO.
 - **Market Day** – Cindy L. reviewed the Market Day order form including deadlines, payment options, frequent buyer program, pick-up time of 3:30 - 5:00 and contact

information. She also reviewed the benefits of ordering online. In October we will have the opportunity to receive \$400 in Scholastic books. Our goal is 123 orders and \$7230.30 in sales. Please ask family members or consider a one-time order to help us reach our goal. Samples are available tonight of the Beef Tips & Mushrooms, Fruit Cups and Chocolate Pudding Cake.

- o **Catholic Identity** – Elizabeth C. explained the committee's role in promoting Catholicism on a more personal basis. This year there will be a "Why Do Catholics Do That?" mailbox where students can submit questions which will be answered monthly on the bulletin board and in Pawprints. Volunteers are welcome. Contact Elizabeth for more information.

Old Business – None

New Business – Maria L.

- Maria L. presented the budget in place of Coreen B. this evening. Key points included
 - o For the 2006-07 year, income was up and expenses were down. A donation of \$8000 was made to the school to update the science lab technology (lab tables, periodic table, goggles and storage).
 - o CNO projected income is up along with Market Day and SCRIP. M&M projected income is the same as last year. Membership income is up because of the raise in dues.
 - o Maria also explained the additional income line of Field Trip and Mentor Program.
 - o New expense lines include P/T Volunteer, PTO Board, Schoolwide, Student and T/S Expense.
 - o New check request and deposit forms are available by the flag door and on the website.
 - o Question was raised regarding the reason we were continuing to sell the Zone Book despite taking a loss last year. It was explained that this year the price was lowered and we are allowed to return unsold books, so there should not be a loss.
 - o Question was raised regarding the income projected by Event Sponsorship. It was explained that other schools in the area raised \$10,000 from this and we felt that \$5,000 was an attainable goal.
 - o Question was raised regarding the increase in raffle income. It was explained that this year's raffle was more generic, compared to the tuition raffle, and more people may be interested in the cruise; therefore, we hope to sell more tickets.
 - o Motion was made to accept the budget by Melony F., and it was seconded by Melinda Y.
- This year PTO Board elections will be earlier. This will allow for a 2 month training period, particularly important for the Treasurer position. In January there will be a call for nominations. The tentative election date is March 1.

General Announcements

- Maria Laib reviewed the available volunteer positions
 - o Mentor Family Co-Chair with Kim C.
 - o Red Cross Babysitting Co-Chair with Kathy C.
 - o Logo & School Supply Order Chairperson
 - o Room Parents for 1H, 3S and 5S
 - o Room Team Members for 4C
- Kris K. announced "thank you"s and words of appreciation. Please see the announcements and website for details. Also, please contact Kris if your name was missed.
- Next Meeting Date: January 9, 2008

Open Forum – None

Split the Pot – Winning ticket was selected by Mrs. F. and the winner was Michelle T. The cougar was won by Mrs. Starke's class.

Closing Prayer/Motion to Adjourn – Mr. E. led the closing prayer. Michael F. made the motion to adjourn and was seconded by Sharon M.

Respectfully submitted by: Laura H., PTO Secretary