

Dear Parents:

Welcome to a new school year! The schedule for your student and their computer lab class is listed below. All students are scheduled in the lab once per week however the third grade students come for a 30 minute class period and the fourth and fifth graders will have a 45 minute class. The teachers that for your student's class are also listed.

3H Thursday, 10-10:30 a.m. Patty Hidy/Gail Motz

3S Friday, 10:15-10:45 a.m. Joanne Gerth/Patty Hidy

4J Wednesday, 9-9:45 a.m. Joanne Gerth/Patty Hidy

4H Friday, 11:30-12:15 p.m. Joanne Gerth/Patty Hidy

5M Friday, 9-9:45 a.m. Joanne Gerth/Patty Hidy

5R Monday, 1:45-2:30 p.m. Joanne Gerth/Gail Motz

All students will be working on their typing skills and this is generally done in the first 10-15 minutes of their class time. Students will be learning to type through the 'Type to Learn' program or in an individual plan utilizing a program 'Typing Quick and Easy'.

We have lesson plans that are grade and curriculum appropriate, however if a teacher requests additional work on a particular area or support for a particular project they have been studying, we are able to add support for their class. Some computer topic highlights include: Word Processing, Desktop Publishing(using Microsoft Publisher), PowerPoint, Spreadsheets, Databases(new this year), simple photo editing, effective internet searching and internet scavenger hunts.

Our goal in the computer lab is to enrich and support the learning that is happening in your student's classroom. We would like to see each student feel comfortable using the mouse and using the computer for more than games! We hope everyone has a wonderful school year ahead and hopefully computers and technology are part of the learning process.

Sincerely,

Joanne Gerth, Patty Hidy and Gail Motz